

Vaccine Refrigerator/Freezer Cleaning/Maintenance Log

Date: _____ Site: _____ Refrigerator/Freezer Name & Location: _____

Refrigerator/Freezer Details:

Refrigerator/Freezer Type: _____ Year Received: _____

Model Number: _____ Serial Number: _____

Maintenance/Cleaning (at minimum annually):

Items:	Date of Completion:	Completed By:	Date of Completion:	Date of Completion:	Date of Completion:
Motors & Coils					
Refrigerator/Freezer					
Door seals					
Calibration of built-in thermometer					
Other					

Preventative maintenance (must be completed by a qualified service technician):	Completed
Evaporator and condensing coils are clean.	☐
Fan motors are running at optimal speed.	☐
Fan blades are clean to reduce drag.	☐
Airflow around the coils is not restricted.	☐
All electrical connections are intact.	☐
No damage or decay in the insulation on suction lines between condensing unit and evaporator coils.	☐
No tears in door sweep and the door seals properly.	☐
Door hinges are intact and lubricated.	☐
Gaskets between panels are not cracked or weathered	☐